

## **CITY OF CARO REGULAR COUNCIL MINUTES**

Mayor Pro Tem Bob Eschenbacher called the regular meeting of the City Council to order on November 15, 2021, at 7:30 p.m. in the Council Chambers.

Present: Mayor Pro Tem: Bob Eschenbacher, Council: Emily Campbell, Don Hall, Tisha Jones-Holubec, and Jill White

Absent: Mayor Joe Greene, Kory Batschke

Others: Matthew Lane – City Manager, Rita Papp – Clerk, Michele Perry – Treasurer, and other guests.

### **AGENDA APPROVAL**

#### **21-M-231**

**Motion by Jones-Holubec, seconded by Campbell to approve the agenda as presented.**

**Motion Carried.**

**PUBLIC COMMENT/VISITORS: None**

### **COMMUNICATIONS:**

1. DDA Meeting Minutes – Unapproved – November 10, 2021
2. Indianfields Township Resolution to Amend Water Franchise Agreement
3. CD Renewals – Team One Credit Union, Independent Bank, & Huntington Bank

### **CONSENT AGENDA:**

1. Regular Council Minutes – November 1, 2021
2. Invoices
3. Department Reports (**\*\*Report at Second Meeting Only**)
  - A. Police Report – Chief Brian Newcomb
  - B. Fire Report – Chief Randall Heckroth
  - C. Code Enforcement – Chief Randall Heckroth
  - D. DPW/Water Reports – None
  - E. WWTP – None
  - F. Municipal Parking Violations Bureau Report – Rita Papp

#### **21-M-232**

**Motion by White, seconded by Campbell to approve the consent agenda as presented including amended invoices and addition of # 2 – Gingerbread Festival Event Requests & # 3 – DDA Recommendation on Hometown Heroes Banners.**

**Motion Carried.**

**REGULAR AGENDA:** (action required)

1. **Schedule Finance Committee of the Whole Meeting** – Scheduled for December 6, 2021, 6:30 p.m. for audit presentation from Anderson, Tuckey, Bernhardt, & Doran PC.
2. **Gingerbread Festival Event Requests**

#### **21-M-233**

**Motion by Hall, seconded by White to accept the request and approve the Gingerbread Festival Event Requests as presented.**

**Motion carried**

### **3. DDA Recommendation on HHH Banners**

**21-M-234**

**Motion by Hall, seconded by Jones-Holubec to accept the recommendation of the DDA and approve the Hometown Heroes Banner Project for a two (2) year period and allow the City Manager to sign and execute any and all documents required to move forward.**

**Motion carried**

**ITEMS PENDING/POSTPONED: None**

#### **COMMITTEE/LIAISON POSITION REPORTS:**

1. Economic Development Corporation (Greene) – No report.
2. Chamber of Commerce (Manager) – Assisting the Chamber Director with advertising and events, Chamber will receive a matching grant for up to \$9,000.00 from Consumers Energy for a gift card program, working with the Chamber on the Small Business Saturday event.
3. Downtown Development Authority (Hall) – Meeting was held November 10, 2021. Discussed Hometown Heroes Banner program and Small Business Saturday event.
4. Fair Board (White) – Excited that Parks & Recreation is working with the Fair Board.
5. Parks & Recreation (White) – Fall clean up at the Fairgrounds is complete, the 5-year plan is in progress, the public open house was attended well.
6. Planning Commission (Eschenbacher) – Meeting was held November 9, 2021. House of Hope plans were sent back for adjustments, ALDI was approved with administrative contingencies, ALDI tentative plan is to be open by December 2022.
7. Tuscola County Board of Commissioners (Jones-Holubec) – Read minutes during Council meeting and stated that the 911 Dispatch Director is retiring.
8. Zoning Board of Appeals (Greene) – No report.
9. Indianfields Township (Greene) – No report.
10. Almer Township (Campbell) – Did not attend meeting.

**MAYOR'S REPORT** – Not received.

**MANAGER'S COMMENTS** – Written report submitted

Highlighted – Ad Hoc Committee for the Putman Water project met. Committee will be working on an amended franchise agreement for the Putman Water project and work on a global process going forward. Information will be presented to Indianfields Township when completed. Had a meeting with MMR requesting financial information and will meet again this week to obtain requested financial information. Council questioned the person squatting in the vacant home that City of Caro owns. City manager is working on an eviction notice and has shut off water due to nonpayment.

**CLERK'S REPORT** – Written report submitted – No additions.

**TREASURER'S REPORT** – Written report submitted.

Highlighted – CIVIC software will be updated December 7th or 8th, 2021. Update will take ½ day to complete. Discussed the CDs that are coming due at the various financial institutions. Treasurer is concerned with the amount of various fees imposed by Huntington Bank. Treasurer and City Manager will work together to explore other banking options and will bring information to the next finance committee. The County will work with the Treasurer to print tax bills through KCI. This will save the City of Caro up to \$1,700.00.

**21-M-235**

**Motion by White, seconded by Jones-Holubec to authorize the Treasurer to renew the CDs at Team One Credit Union as presented, to authorize Treasurer to renew the Independent Bank CDs as presented, and to move four CDs from Huntington Bank to Team One Credit Union.**

**Motion carried**

Finance Committee is scheduled for January 17, 2022, 6:30 p.m. to review Quarterly Financials and other necessary business.

**ADDITIONAL PUBLIC COMMENT:**

Al Michel – Inquired on the amount that fair brought in. Councilor White to gather that information for him. Also commented on Huntington Bank concerns.

Herb Sheardy - Commented on Huntington Bank concerns.

Jan Finkbeiner, Hometown Heroes Banners – She will know if she received the grant by next week.

Mike Carpenter – Stated that the horse barn roof is completed at the fairgrounds. Mayor Pro Tem Eschenbacher asked the status of Lincoln Street paving. Mike stated that the subbase got wet, and they have a meeting with the contractor on Wednesday. Mayor Pro Tem Eschenbacher asked about the status of the sidewalk project. Mike stated it is about 1/3 completed. The project will resume in the spring.

**21-M-336**

**Motion by White, seconded by Hall to adjourn the meeting at 8:37 p.m.**

**Motion carried.**

**Rita Papp  
City Clerk**